

MCRC FROST CALL 012-04 DATED 24 FEBRUARY 2004

From: Commanding General, Marine Corps Recruiting Command

Subj: SUBMISSION OF SF-86/NACLC INVESTIGATIONS FOR OPEN CONTRACTS

Ref: (a) MCRC Frost Call 032-03 dated 30 Sep 03

1. Purpose. To notify all levels of the Marine Corps Recruiting Command of the requirement to submit SF-86/EPSQ NACLC Investigations to OPM for open contract U.S. citizens shipping in FY04.

2. Background. The reference initiated the submissions of SF-86/EPSQ National Agency Check/Local Check/Credit Check (NACLC) investigations to OPM for all new FY04 contracted and accessed applicants. Those members of the Delayed Entry Program (DEP), who contracted in FY03 and scheduled to ship in FY04, required NACLC's submissions only if their Program required a clearance.

3. Information. MCRC has been informed by the Training and Education Command (TECOM) Quantico, that a high number of OPEN Contracts in FY04 have been classified into a MOS by MMEA-11 that requires a clearance. Since the only requirement for a FY03 OPEN Contract was an ENTNAC, no SF-86/EPSQ National Agency Check/Local Check/Credit Check (NACLC) investigation was submitted to OPM. Currently, the Recruit Liaison Section (RLS) has been accomplishing this requirement on a case-by-case basis. The recruiting regions have expressed concern, since these numbers are steadily rising, and if they continue, these actions will inundate the RLS staff especially in the high number shipping months of the 3rd trimester.

4. Action. Effective **1 April 2004, no regular male or regular female member of the DEP, who is a U.S. Citizen, can ship OPEN Contract** without a SF-86/EPSQ, National Agency Check/Local Check/Credit Check (NACLC) investigation being submitted to OPM prior to being accessed (shipped) onto active duty. Agency Use Forms (AUF) will be coded in accordance with the template in enclosure (4) of the reference for **U.S. CITIZEN NON PRP PROGRAM.** OPM will not open an investigation, if the electronic fingerprints cards (EFP) are not on file. DEP members contracted in FY03 had their fingerprints sent to DSS. To facilitate this requirement the following actions will be taken:

a. Purge the DEP (US Citizens, RM & RF) for OPEN CONTRACTS who entered the DEP in FY03.

b. Within 30 Days of PADD or scheduled ship date, but not on SHIP DATE, if the DEP member is **open contract in MCRISS**, schedule the DEP member to return to the MEPS for re-fingerprinting.

(1) Operations Sections/MEPS LNCO coordinate with MEPS Control Desk for best time to accomplish the re-fingerprinting, i.e. 1000.

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(2) Using MCRISS Schedule button, annotate screen:

[] Other


Processing Notes: **Needs to be re-fingerprinted**

(3) MEPS LNCO initiate action in MIRS to request the MEPS re-fingerprint the DEP member and provide a **HARD-COPY of the FD-258 (EFP)** Electronic Fingerprint Card ONLY, and not to resubmit as an ENTNAC.

(4) MEPS LNCO attach the FD-258, the SF-86/EPSQ from the DEP members packet and the Agency Use Form. Have the applicant change the release form and certification form signed release dates on the SF-86/EPSQ to the current date, then initial the correction and mail the investigation to OPM.

c. **DO NOT SCHEDULE THIS ACTION ON THE ACTUAL SHIP DATE.** It is recommended that this action be accomplished no later than 10 days prior to shipping the poolee to recruit training.

5. Point of contact is Mike Styka, MCRC G-3, at DSN 278-9405 or commercial (703) 784-9405.


S. B. WITTLE
By direction